

NOVAWE BOARD MEETING –Sept 9, 2024

Meeting by Google Meet Conference Call

Board of Directors

Invited: Biddie Lowry, Laura Guillaudeu, Mills Smith, Nancy Wilochka, Stephanie Jennings, Chelsea Tinsley

Sept 9, 2024 / 7:30 pm

Meeting called to order at: 7:32 PM

Old Business

- a. Chelsea – NOVAWE would like to reimburse you for the show programs for the Licensed Show. Status? **Chelsea declined and said they were a donation.**
- b. Biddie will purchase the poles for our new bases this month.

New Business

I. President Report – Biddie-

1. Obstacle Improvements:
 - a. Proposal for new numbers and markers for the obstacles. Rational – Level 7 requires 15 obstacles and we don't have the number markers. Current markers use flower pots and masking tape and could use an upgrade.
 - b. Breakdown of proposal:

Item	Vendor #1	Item Cost	No of items	Total Cost	More description
#1-10 Slip Covers	Amazon	\$17	1	\$17	
#11-20 Slip Covers	Amazon	\$25	1	\$25	
18" JBC Red cone	Traffic Safety Store	\$ 10.85	18	\$195	4 lbs, 11"x11" black base
Stick on Letter	Amazon	\$ 10.99	1	\$11	for "Start" and "Finish" cones & A, B, C cones
			Total (tax not inc	\$248	

- c. Any other improvements needed for our obstacles? **No others needed.**
 - d. **Biddie made the Motion to spend up to \$300 for new numbers, cones, and lettering. Stephanie seconded. Motion passed unanimously.**
2. Laura Guillaudeu has submitted a notification that she will step down as Vice-President of NOVAWE, effective 12/31/24. **She will remain on the Board and continue to be the Membership Coordinator. VP role currently steps in as president as needed. Submits write ups to USAWE as needed.**
3. Bylaws Revision- Before we fill the Vice-President position, the Bylaws need to be finished. Meet when? **Considering connecting with Amy Star regarding the by laws in Arizona. They use elections, and it could be useful for structuring for NOVAWE. Mills, Laura & Biddie to meet this month.**

II. Membership Report –Laura

1. Member count: **52 - Renewal campaign to begin November 1st.**

III. Treasurer Report – Biddie

1. Financial Summary for September:

Date	As of: 9-8-24
NOVAWE Checking Account (United Bank)	\$ 12,671.33
NOVAWE PayPal Bank Account (United Bank)	\$ 37.58
Funds in PayPal	\$ -
subtotal	\$ 12,708.91
Outstanding Checks/expenses	
7/10/2024 WE East- Sponsorship for EZC	\$ 500.00
subtotal	\$ 500.00
Payments Due (or upcoming)	
subtotal	\$ -
Future Income	
subtotal	\$ -
Forecasted Balance	\$ 12,208.91
Actual Cash on Hand as of 9/9/24	\$ 12,708.91

2. Membership Dues for 2025. (Currently Individual Membership is \$40 and Youth Membership is free.) Any changes?
Board feels there is no need to change dues structure at this time.

IV. Events Report –

1. August Schooling Show & Playday Summary– We had 14 riders sign up and then had 2 scratches right before the show. 14 riders participated in the NOVAWE Member & Volunteer Appreciation Playday where two riders were new to the sport. We had a loss of \$167.45 for the weekend.
 - a. Detailed Report:

INCOME	Number	Item cost	
Intro Entry Fee	8	\$ 85.00	\$ 680.00
Intro Youth Entry Fee	1	\$ 45.00	\$ 45.00
Novice Entry Fee	5	\$ 105.00	\$ 525.00
Office Fee	12	\$ 20.00	\$ 240.00
Stall cleaning fee / stall	9	\$ 15.00	\$ 135.00
Stall Fee (\$25/day) 1 day stall	10	\$ 25.00	\$ 250.00
Tack Stalls (\$25/day)	3	\$ 25.00	\$ 75.00
Shavings	10	\$ 10.00	\$ 100.00
Playday Fee by non-members	2	\$ 30.00	\$ 60.00
TOTAL INCOME			\$ 2,110.00
EXPENSES	Number	Item cost	
Facility Lease (indoor)	2	\$ 500.00	\$ 1,000.00
Facility Lease (outdoor- 1/2 day)& PA system	1	\$ 125.00	\$ 125.00
Facility Lease (dressage ring)	1	\$ 100.00	\$ 100.00
Food - Volunteers & LOs	1	\$ 78.05	\$ 78.05
Judge's fee (Amie P)	1	\$ 300.00	\$ 300.00
Judge's travel (200 mi x \$.67)	1	\$ 134.00	\$ 134.00
Judge's dinner (one night)	1	\$ 50.00	\$ 50.00
Ribbons (XXX for the show)	0		\$ -
Shavings (\$9.54/bag)	10	\$ 9.54	\$ 95.40
Stall cleaning fee / stall	9	\$ 15.00	\$ 135.00
Stalls (\$20/day- one night,(includes tack)	11	\$ 20.00	\$ 220.00
Stalls (2nd night)	2	\$ 20.00	\$ 40.00
Total Expenses			\$ 2,277.45
Total Income			\$ 2,110.00
Profit/Loss			\$ (167.45)
updated 8/20/24			

2. Frying Pan Farm Park – April 4-April 6, 2025 Dates – Contract Received.
 - a. Discussion on how to best use these dates: **Potential for 1 day show, schooling or licensed. Could do a combination of clinics or shows. The feeling is that a clinic and schooling show would be a good option for this time of year. The plan will be to use the days of April 5th and 6th for a clinic followed by a schooling show.**
3. 2025 Plans – What would you like for NOVAWE to host? **Since regionals are not until mid-October, NOVAWE will look at a one-day licensed show in September. Biddie will plan to reach out to FPPF for dates available. It would be nice to have a few additional clinics with local instructors. Potentially change a clinic format to offer course walking instruction, etc. The format idea is no more than 3 riders per group. Biddie will reach out to FPPF about a one-day clinic in March. Mills will check her calendar for a date she could do a clinic in March.**

V. Anything else?

Meeting adjourned at: 8:03 PM