



**NOVAWE Working Equitation Show
USAWE License # 24-015
Levels 1-7**

**June 8 – 9, 2024
8:00 am Start Time**

**Entries are electronic this year.
Entries Open: April 1, 2024
Entries Close: May 25, 2024**

**Held at:
Frying Pan Farm Park (FPFP)
2709 West Ox Rd
Herndon, VA 20171**

There will be a Competitors Briefing/M meal at 6:00 PM Friday evening before the show.

This show is licensed by USAWE Working Equitation.

This show is preceded by a Working Equitation Clinic (Friday, June 7th) with our judge, Polly Limond. Go to <https://form.jotform.com/240377018770154> to register for the clinic.

**Clinic is only open to competitors who have never shown above Level 1.
In addition, any level rider who is not competing this weekend may register for this clinic.**

DOCUMENT REVISION SUMMARY

Prize List can also be found on www.novawe.org.

| Rev/Date | Page | Section | Subject |
|----------|------|---------|---------|
| | | | |

Show Staff/Committee

Show Manager/Safety

Coordinator

Chelsea Tinsley

Novawe.ctinsley@gmail.com

804-366-8521

Judge

Polly Limond (S)

Moorestville, NC

Technical Delegate

Biddie Lowry

Haymarket, VA

Show Secretary

Stephanie Jennings

P.O. Box 404

Round Hill, VA 20142

703-431-1979

Novawe.sjennings@gmail.com

Stable Manager

Nancy Wilochka

Novawe.nwilochka@gmail.com

603-944-3717

Volunteer Coordinator

Mills Smith

Front Royal, VA

Novawe.msmith@gmail.com

Hospitality Coordinator

Laura Guillaudeu

Hillsboro, VA

Farrier (on call)

TBD

Veterinarian (on call)

Haymarket Veterinary Service

703-754-3309

Competition Requirements

This show will be conducted and judged in accordance with the **United States Rules for Working Equitation**, Revision 7.1, dated February 22, 2024. The rulebook and appendices can be found at the following site: <https://usawe.org/rules>.

It is the competitor's responsibility to read and understand the rules prior to the competition.

All competitors in USAWE-licensed shows **MUST BE USAWE MEMBERS**. Schooling rides will not be available.

Competitors interested in being eligible for lifetime medal awards and year-end awards **must be USAWE members**.

Membership year is January 1st through December 31st.

Membership application:

<https://usawe.org/membership/>:

All horses competing in USAWE Licensed competitions must be recorded with USAWE. A one-time fee of \$30 per horse includes lifetime performance tracking.

Horse recording form:

<https://usawe.org/membership/>:

Riders with disabilities can apply for a Dispensation Certificate that approves the use of adaptive equipment and other allowances.

Dispensation Certificate: <https://usawe.org/competitions/rules/>

A horse/rider pair is considered an entry and is allowed to show in only one level/division per show. A horse may be entered twice in a competition if ridden by two different riders and in different levels. Exception: Two youth or one youth and one adult can share the same horse if competing in Level 1. A horse is limited to no more than six rides in one day.

*****Riders must compete in the division designated on their USAWE membership application for that competition year. Amateur and Youth riders may elect to compete in a different division in accordance with the USAWE Rider Division Policy when completing the membership application. (See Appendix G of the USA Rules for Working Equitation for complete details.) *****

*****Leaderboard points will be reported according to the level/division shown.*****

Riders must designate the level and division in which they want to compete on the entry form:

- Youth: Riders between the ages of 7 and 17 as of January 1.
- Amateur: Non-professional riders
- Open: Open to all riders. Professional riders may only compete in the Open division.

Riders must be correctly attired and horses properly presented in accordance with the U.S. Rules for Working Equitation. Show Management may, at its discretion, bar any person or horse from entering the arena if not suitably presented.

Class List

Open, Amateur, and Youth Divisions will be offered in L1-L7. They will be run together in each Level, but pinned separately.

| Level | Rider Division(s) | Trials | | |
|---------------------|--------------------------|---------------|------------------|-------|
| L1 – Introductory | Youth, Amateur, Open | Dressage | Ease of Handling | |
| L2 – Novice A | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |
| L3 – Novice B | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |
| L4 – Intermediate A | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |
| L5 – Intermediate B | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |
| L6 - Advanced | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |
| L7 - Masters | Youth, Amateur, Open | Dressage | Ease of Handling | Speed |

- The **order of go** for each trial will be posted no later than 2 hours prior to the start of the trial.
- **Course maps** for EOH and Speed will be posted no earlier than 1 week prior to the start of the show and no later than 2 hours prior to the start of each trial.
- **Level 1 will have Dressage and EOH on Saturday.**
- **Levels 2-7 will have Dressage on Saturday and then EOH and Speed on Sunday. This may be subject to change depending on the number of entries.**

Class Fees

| | |
|--------------------------|-------|
| Level 1 | \$150 |
| Levels 2 through Level 7 | \$200 |

Other Fees

| | |
|--|----------|
| Late entry fee for entries received after the closing date | \$50 |
| Office fee (non-refundable) | \$35 |
| Grounds fee if showing from a trailer for the show | \$20/day |
| Returned Check fee | \$40 |
| Stabling / night | \$35 |
| Stall Cleaning Fee (one time) | \$15 |
| Tack Stall / night | \$35 |
| Shavings / bag | \$10 |

- ❖ **All Youth Entries receives a \$50/show discount off of the total fees.**

Payment Policy

- Make your PayPal payment to: novawe.info@gmail.com.
- PayPal is encouraged, but checks will be accepted. If you send a check, your entry will not be complete until the check is received.
- No entry may show unless it is paid in full.

Refund Policy

- If a competitor withdraws from this show on or before the show closing date of 5-25-24, the Show Secretary must be notified by email. A refund will be issued minus the office fee of \$35.
- If a competitor withdraws from this show after the closing date of 5-25-24, the Show Secretary must be notified in writing or by email before the start of the show. Show management may be able to provide a refund minus the office fee of \$35 on a case-by-case basis under one of the following conditions:
 - Withdrawal of a rider or horse is due to an injury, illness, or death. The withdrawal is accompanied by a veterinarian's or doctor's certificate.
 - If there is a wait list and the event manager is able to replace your entry.

Cancellation Policy

- If the entire event is cancelled by Frying Pan Farm Park, a full refund minus the office fee of \$35 will be issued with 14 days of cancellation.
- If the show is canceled due to pandemic, horse outbreak, or other acts of nature, a full refund minus the office fee of \$35 will be issued with 14 days of cancellation.

Entry Procedures

- A separate entry form must be completed for each horse-rider combination. **Entry Forms/Stabling Forms are electronic for this show.** No phone entries will be accepted.
- Click here to complete the ENTRY FORM: [NOVAWE Licensed Show Entry Form](#)
- Click here to complete the STABLING FORM: [NOVAWE Stabling/Haul In Form for Licensed Show & Clinic](#) **Use this form for all horses that are stabled or hauled in.**
 - Clinic horses
 - Show horses
 - Non-compete horses
- The link to the entry form and stabling form can also be found on NOVAWE's Website: [NOVAWE.org](#)
- An entry form is not valid unless it is fully completed and has all the proper signatures, membership numbers, and horse information. An adult must sign for any youth rider.
- **Entries must be received by the closing date.** Entries received after the closing date will be assessed a **\$50** late fee and possibly be placed on a waiting list.
- Payment must be received for entry to be complete and accepted. Entries are accepted on a first-paid, first served basis.
- Youth exhibitors must indicate their date of birth on the entry form.
- Photocopy of a negative **Coggins** test, dated within one year of the end of the show, is required and must accompany the entry form and **be presented at the time of check -in**. Entries without a current (valid through show date) **Coggins** test result will not be accepted.
- Virginia State law required a current **Certificate of Veterinary Inspection (CVI)** for horses arriving from out of state. Those horses cannot be on the Frying Pan Farm Park grounds without a health certificate. You must present a current CVI to the Stable Manager or an office staff person before unloading your out of state horse.

Prizes & Rosettes

- Rosettes will be awarded 1st to 5th place in each class for Open, Amateur, and Youth divisions for each trial: Dressage, Ease of Handling, and Speed.
- Champion and Reserve Champion rosettes will be awarded to the overall first and second place rider/horse teams in each level/division.
- Prizes/Awards will be awarded to:
 - Best Turnout
 - Highest Dressage Score
 - Highest EOH Score
- Other prizes may be awarded at the discretion of the show management team.

Year End Programs

- Competitors who are members of NOVAWE will be able to count their scores from this show towards NOVAWE's Year End Awards.
- Competitors who are members of (WE East) will be able to count their scores from this show towards the WE East Show Series Program for 2024.

Stall Details

- Stalls are 10 x 12 with rubber mats. Stalls must be bedded with shavings or pellets or incur a \$45 additional charge. Additional shavings may be purchased from Frying Pan for \$10/bag.
- Electrical outlets at each stall.
- Hot/cold wash racks with overhead heaters
- Fan ventilation and insulated roofing
- Manure dumping in close proximity to barns.
- No nails, screws, or duct tape may be used in the stabling area. Blue painter's tape is acceptable.
- Wheelbarrows and wash stalls with hot water are available.
- Bring your own hay, buckets, and feed.

- Emergency contact information must be prominently displayed on all stalls housing an animal, including both cell phone and local contact information.
- **Do not use stalls you have not paid for.**

Stabling Details

- **Arrival:** Friday, June 7, 2024
 - Note: Horses that are attending the WE Clinic on June 7th may arrive after 3 pm on Thursday, June 6, 2024.
- **Departure:** Sunday, June 9, 2024 by 8:00 pm
- **Early arrivals/late departures** must be coordinated with and approved by the **Stable Manager** and will be subject to an additional **\$35 charge per stall per day**.
- You pay the stall cleaning fee (\$15) one time.
- You do not have to strip the stall before you leave, but please pick it out during the show.
- This is a public park. There is no overnight security, but gates will be closed with a dummy lock.
- Please park trailers of horses stabling on site in the large lower parking lot.
- **Riders showing out of trailers will park in the areas near Barn A and behind Barn B. There is a \$20/day Grounds Fee if showing from a trailer. (This fee will be paid using the Stabling/Haul In Form.) If you have a larger rig, you can park in the lower parking lot.**

Non-Compete Horses

- Non-Compete horses are welcome to come to Frying Pan Farm Park on Thursday-Sunday, June 6-9, 2024. You only pay the stabling fees.
- You must register your Non-Compete horse on the Stabling Form. [NOVAWE Stabling/Haul In Form for Licensed Show & Clinic](#)
- All non-compete stabling fees are non-refundable.
- Current negative Coggins test within one year of the June 7th is required. This can be uploaded in the Jot Form.
- All out of state horses must present a Certificate of Health (CVI) to the show office before unloading horse from the trailer.

Arena Details

- All trials will be held in the Indoor Arena. It is 110' by 235' with magnesium-treated sand footing.
- Warm-up Arena: sand footing

General Information

- There are no food vendors at this facility. There are several delis and restaurants in the area:

- Subway, 2465 Centerville Rd Unit 41, Herndon, VA
 - Virginia Kitchen, 450 Elden St., Herndon, VA
 - Panera Bread, 460 Elden St, Herndon, VA
 - Stone's Cove Kitbar, 2403 Centreville Rd, Herndon, VA
 - Taki Tacos, 1258 Elden St., Herndon, VA
- NOVAWE reserves the right to refuse an entry for any reason.
 - **NOVAWE Licensed Show and Frying Pan Farm Park** reserve the right to maintain a **Harassment Free Environment** and may remove or refuse entry to any person(s) disrupting the show.
 - No lunging allowed in the warm-up arena if there are any other horses and/or horse/riders present. There are other arenas on the property that can be used if not rented by some other organization.
 - Only competitors and their trainers who have signed release forms are allowed on competition horses.
 - Release forms for NOVAWE, USAWE, and Frying Pan Park are found on the Google Entry Form.
 - If you have any issues at the show, address them to the Show Manager or TD only.

Additional Information about Frying Pan Farm Park (FPFP)

- **Dogs** and pets must be leashed and under control of the owner while on park property.
- **No Dogs** allowed in the Indoor Arena.
- There are NO hookups for overnight camping. You are welcome to stay in your trailer, but without access to power or water hookups.
- Restrooms are located in the Indoor Building. There are no showers.
- You are allowed to hack about the property, but are not allowed to school the cross-country fences without paying a schooling fee to Frying Pan Farm Park (FPFP).
- **Smoking and Firearms are prohibited** on FPFP property.
- **Alcohol beverages are prohibited** in the FPFP.

Rules and Regulations

Hold Harmless Clause: Understanding that horse sports may be hazardous and dangerous, even leading to permanent injury or death, each owner, rider, spectator, and other participant assumes any and all risk of loss or injury and agrees to hold harmless, regardless, the horse show personnel and the facility hosting the show. **NOVAWE, NOVAWE Licensed Show, and Frying Pan Farm Park** will not be responsible for any damage, injury, or loss to persons, horses, or property of exhibitors, spectators, or grooms. All local facility rules must be followed.

Motor Vehicle Operation: Minors who do not have a valid driver's license which allows them to operate a motorized vehicle in the state in which they reside will not be permitted to operate a motorized vehicle of any kind including, but not limited to, golf carts, motorcycles, scooters, or farm utility vehicles on the competition grounds of licensed competitions. Minors who have a valid temporary license may operate the above-described motorized vehicles as long as they are accompanied by an adult with a valid driver's license. The parent(s), legal guardian(s), or individual who signs the entry blank as a parent or guardian of a minor operating a motorized vehicle in violation of this rule are solely responsible for any damages, claims, losses or actions resulting from that operation. Violations of this rule will be cause

for sanctions against the parent(s), guardian(s) and/or trainer(s) who are responsible for the child committing the offense. Penalties may include exclusion of the child, parent(s), guardian(s), and/or trainer(s) from the competition grounds for the remainder of the competition and charges being filed against any of the above individuals in accordance with Chapter 6. Wheelchairs and other mobility assistance devices for individuals with disabilities are exempt from this rule.

Media Release Agreement: I agree that as a condition of and in consideration of acceptance of entry, the competition may use or assign photographs, videos, audios, or other likenesses of me and/or my horse taken during the course of the competition for the promotion or benefit of the competition or sport. These likenesses shall not be used to advertise a product and they may not be used in any way to jeopardize amateur status. I hereby expressly waive and release any rights in connection with such use, including any claim to compensation, invasion of privacy, right of publicity, or misappropriation.

Youth Riders:

Riders under the age of 18 must wear protective headgear while mounted. It is recommended that all riders wear protective headgear. If you are over the age of 18 and choose not to wear a helmet, you understand the risks associated and assume all responsibility for your choice. You also understand there will be no medical personnel on site.

Directions to Frying Pan Farm Park

Use 2709 West Ox Road, Herndon, VA in your GPS app for directions.

Hotel Accommodations

NOVAWE has a block of rooms at a rate of \$109/night for these dates 6/7/24 to 6/9/24 at:

Wingate By Wyndham Chantilly/Dulles Airport
3940 Centerview Drive
Chantilly, VA 20151

Use this link to book your room: [Rooms for NOVAWE Show at Wingate By Wyndham](#)

You must book your room by 5/7/24 to receive the contract rate.

Other hotels you might consider:

Courtyard by Marriott Dulles Airport Herndon
13715 Sayward Blvd
Herndon, VA 2017

Fairfield Inn & Suites by Marriott Herndon Reston
485 Elden St
Herndon, VA 20170


Hampton Inn & Suites Herndon-Reston
435 Herndon Pkwy
Herndon, VA 20170

Hyatt Place Herndon Dulles Airport East
13711 Sayward Blvd
Herndon, VA 20171

Sonesta ES Suites Dulle Airport
13700 Coppermine Rd
Herndon, VA 20171

NOTE: There are many hotels in the area. Hotels further away from Dulles International Airport tend to be a little less expensive.

Entry Form and Release below are for your information only. Please enter the show online if possible.

| | | | | | | | | | | | |
|---|-----------|--|--|--|---------|-------|--|--|--|------------------------|--|
|  | | USA WORKING EQUITATION (USAWE) SHOW ENTRY FORM <u>NOVAWE Working Equitation Show</u> SHOW DATE(s): June 8 – June 9, 2024 _____ | | ENTRY NO: | | | | | | | |
| USAWE Show License No. 24-015 | | SHOW SECRETARY Stephanie Jennings P.O. Box 404 Round Hill, VA 20142 (703)431-1979 Novawe.sjennings@gmail.com | | All information must be completed. One entry form per horse. Please submit entry to Show Secretary by: May 25, 2024 _____ | | | | | | | |
| RIDER NAME <i>(use name as it appears on Membership registry)</i> | | PHONE | | FEE TYPE | | | | | | | |
| ADDRESS | | | | AMOUNT | | | | | | | |
| EMAIL | | | | L1-INTRO \$150 | | | | | | | |
| USAWE MEMBERSHIP No. | | DATE OF BIRTH (Youth) | | L2 – NOVICE A \$200 | | | | | | | |
| DISPENSATION? No ____ Yes ____ If yes, attach Dispensation Certificate. | | SHOWING IN: <table border="1"> <tr> <td>OPEN</td> <td>AMATEUR</td> <td>YOUTH</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table> | | OPEN | AMATEUR | YOUTH | | | | L3 – NOVICE B \$200 | |
| OPEN | AMATEUR | YOUTH | | | | | | | | | |
| | | | | | | | | | | | |
| HORSE NAME <i>(use name as it appears on Horse Recording registry)</i> | | BREED | | L4 – INTERMEDIATE A \$200 | | | | | | | |
| USAWE HORSE RECORDING No. | | DATE OF COGGINS | | L5 – INTERMEDIATE B \$200 | | | | | | | |
| AGE | SEX | | | L6 – ADVANCED \$200 | | | | | | | |
| OWNER NAME | | PHONE | | L7 – MASTERS \$200 | | | | | | | |
| ADDRESS | | | | OFFICE FEE Non-refundable \$35.00 | | | | | | | |
| EMAIL | | | | LATE FEE \$50.00 | | | | | | | |
| PAYMENT FORM | CHECK No. | PAYPAL ACCOUNT: Novawe.info@gmail.com | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | TOTAL FEES | | | | | | | |

16 January 2024



USA WORKING EQUITATION



USAWE Release, Assumption of Risk, and Indemnification Agreement

In consideration of my participation in this Event, I AGREE to the following:

I agree to be bound by the USAWE Bylaws, rules, and policies, as well as any specific rules for this Event. I agree to release and hold harmless USAWE, their directors, officers, officials, instructors, and volunteers for any action taken under the rules.

I hereby acknowledge that I choose to participate voluntarily in this Event. I am fully aware and acknowledge that horse sports involve dangerous risks of accident, loss, and serious bodily injury including broken bones, head injuries, trauma, pain, suffering, or death ("Harm"), and I specifically waive any and all rights or claims to liability for such Harm associated with or a result of participation in this Event.

I hereby release and indemnify USAWE and agree to hold it harmless for any and all claims for money damages or otherwise for any Harm to me or my horse (if applicable), and for any Harm caused by me or my horse to others, even if the Harm resulted, directly or indirectly, from the negligence of USAWE, including all of the officials, officers, directors, instructors, volunteers, and affiliated organizations.

I hereby expressly assume all risks of Harm to me or my horse, including without limitation Harm resulting from the negligence of USAWE.

I hereby agree that if I am injured at this Event, the medical personnel treating my injuries may provide information on my injury and treatment to USAWE; this agreement hereby serves as a Release of Information thereto.

I hereby grant to USAWE all rights to use or assign photographs, videos, or other likenesses of me taken during the course of the Event for promotion or education purposes. I hereby expressly and irrevocably waive and release any rights in connection with such use, including any claim to compensation, copyright, invasion of privacy, right of publicity, or misappropriation.

If the undersigned is a parent or guardian of a child under the age of 18, the undersigned consents to the child's participation and agrees to assume all of the obligations of this agreement on the child's behalf. I warrant that I have the legal capacity to assume all the obligations of this agreement on the child's behalf and will assume all liability therefore.

I acknowledge that this document waives all legal rights. I have read it carefully before signing. By signing below, I AGREE to be bound by all applicable terms and provisions of this agreement.

Signature _____

Date _____

Print Name _____

Child's Name (if applicable) _____