

NOVAWE BOARD MEETING – Minutes

Meeting by Google Meet Conference Call

Board of Directors

Present:

March 11, 2024 / 7:30 pm

Meeting called to order at: 7:32 PM

Old Business

1. Motion approved by Direct Messenger: Motion to pay \$115 to FPPF for time to set up the obstacles on Friday, March 22 was passed by majority vote.
2. Bylaws Revision status – tabled
3. June Show Prize List & Entry Forms– Release to membership on March 27th and to the public on April 1st.
 - a. Hotels - Do we have a block of rooms? **Laura is waiting to hear back from one hotel.**

New Business

I. President Report – Biddie-

- a. All 4 stall agreements with Frying Pan Park have been adjusted and signed. **Stall agreements were easy to fix. They are now signed and ready to go.**
- b. Obstacles in Stall 91 have been checked and an afternoon of clean-up needs to be arranged. **Obstacles were covered with plastic, but still need cleaning. It would probably take a few hours with a couple of volunteers.**
- c. New storage contract with FPPF will be coming in late March and may have a fee. **Biddie will be in contact once the contract is received.**

II. Membership Report –Laura

- a. Member count: **46 Members**

III. Treasurer Report – Biddie

- a. Financial Summary for March:

Date	As of: 3/11/24
NOVAWE Checking Account (United Bank)	\$ 16,193.18
NOVAWE PayPal Bank Account (United Bank)	\$ 37.58
PayPal funds	\$ 319.89
subtotal	\$ 16,550.65
Outstanding Checks/expenses	
none	
subtotal	\$ -
Payments Due (or upcoming)	
Refund to David Linton	\$ 403.00
March Clinic - total estimated cost	\$ 4,800.00
Frying Pan booth for April Expo	\$ 50.00
subtotal	\$ 5,253.00
Future Income	
none	
Subtotal	\$ -
Forecasted Balance	\$ 11,297.65
Actual Cash on Hand as of 1/9/24	\$ 16,550.65

IV. Events Report – Biddie, Laura, Mills, & Nancy

- a. Rental contracts with FFPF – Biddie
 1. There is no time built into contracts to set up for the June clinic on Thurs, 6/6/24. Discuss whether to ask for rental rate of \$115/hr or \$250/3pm to 9 pm. **Board chose to opt for the \$115 rental/hour.**
 2. Same consideration for Fall WE Camp on Thursday afternoon. **We may just need the outdoor arenas for setup, so we need to talk to FFPF to determine the availability for Thursday afternoon set up.**
- b. LCEA Equine Expo (Mar 20th) - Laura
 1. Who will attend? **Laura, Mills, Nancy – Set up at 4:15 PM**
 2. What funds are needed? **The cost will be under \$50 for mints, treats for the table, etc.**
 3. What else? **Table cloths with table top display, treats for people and horses, QR Code from the Pennsylvania expo.**
- c. FFPF Horse Expo (Apr 13th) - Nancy
 1. Who will attend? **Biddie and Nancy will be attending. There is a SignUp Genius. Diane and Jackie will help in the morning. So, we still need a few more volunteers. Nancy will post to social media. It would also be great to include it in a newsletter.**
 2. What funds are needed? **\$50 by March 27th. It will be paid by the PayPal link supplied by Nancy.**
 3. What else? **Can take the displays from Laura after the 20th.**
- d. Jane Renner Clinic (Mar 23-34)
 1. Mills – Volunteer report – **Nobody has stepped up for day manager. Have emailed Jackie to see if she is willing to do it. Still need 2 people for setup and 2 people for clean up. Potentially, we could split day managers into 2 shifts if there aren't any full day takers.**
 2. Biddie – Clinic report (share screen on budget) - **With the scratch, income and expenses will be close. Dinner plans will include dinner with board members on Saturday night.**
 3. Laura – food report – **Ordering everything out that will be delivered. There will be ice tea/lemonade/water to drink.**

V. Anything else? Sponsorship form is on JotForm. For the awards, cash is an option for champion/reserve and high scores. Suggestions included adding additional sponsorship for those that want to help for less of a financial commitment. Biddie will have the sponsorship form done by March 31st.

Meeting adjourned at: 8:15 PM