

NOVAWE BOARD MEETING – Minutes

Meeting by Google Meet Conference Call

Board of Directors

Present: Biddie Lowry, Stephanie Jennings, Laura Guillaudeu, Nancy Wilochka, Chelsea Tinsley, Mills Smith

February 12, 2024 / 7:30 pm

Meeting called to order at: **8:20 PM**

Old Business

1. Motions approved by Email or Messenger:
 - a. \$75 Approved via FB Messenger for a table at the LCEA Equine Expo.
 - b. Oct 19th date approved as schooling show date, but then cancelled by FPPF.
2. Prize List for June Show -
 - a. Approval to offer \$50 off entry fee for any Youth rider. **Approved unanimously.**
3. Bylaws Revision status – **Haven't been able to meet yet. Need to move a copy to Google Drive for editing. Potentially assigning sections could help with efficiency.**
4. Biddie - PA World Expo – Several NOVAWE members will be volunteering time to host the USAWE booth. What swag to take? **Save the Swag for FPPF Horse Expo and LCEA Equine Expo as those are more targeted for our local areas.**
 - a. What swag do we still have? **Biddie and Stephanie have post it notes (approx. 300-400). Laura has some tri-folds, but needs to take inventory. Laura also has stickers. Have table top sign for display as well. Stephanie is creating a one page flyer with QR code for display on the table.**
5. Nancy -FPPF Expo planning report
 - a. Proposal for Frying Pan sponsorship- **Displayed sponsor levels. Nancy has reserved table space, so that is confirmed, which is at no cost. Last year, we contributed a \$50 sponsorship as well. Nancy made a motion to be a Participant Sponsor a the FPPF Horse Expo on April 13, 2024 for \$50. Stephanie seconded the motion. No discussion. Approved unanimously.**

New Business

I. President Report – Biddie-

- a. Diane Hutchinson has volunteered to write a Rounding Post article for us. Discussion: **The board thanks Diane for volunteering her time to write the article.**

II. Membership Report –Laura

- a. Member count: **42**

III. Events Report – Biddie

- a. August 10, 2024 – new date for NOVAWE Schooling Show, Amie Perryman judging. We received a 10% discount on venue rental for cancelling our Oct 19th date.
- b. LCEA Equine Expo (Mar 20th) - need a coordinator – **Held at Stone Tower Winery. It would be great to have a coordinator to plan volunteers, decorate the table, etc. Laura volunteered to coordinate and Nancy will be in attendance as well.**

IV. Secretary - Chelsea

V. Treasurer Report – Biddie

- a. Licensed Show Budget Estimate approved by the Board.
 - 1. Income: **\$9465**
 - 2. Expenses: \$8792
- b. Financial Summary for February:

Date		As of: 2/11/24
NOVAWE Checking Account (United Bank)		\$ 17,193.18
NOVAWE PayPal Bank Account (United Bank)		\$ 37.58
PayPal funds		\$ 115.55
	subtotal	\$ 17,346.31
Outstanding Checks/expenses		
	none	
	subtotal	\$ -
Payments Due (or upcoming)		
	FPPF Rental - March Clinic-due 2/23/24	\$ 1,000.00
	subtotal	\$ 1,000.00
Future Income		
	none	
	Subtotal	\$ -
	Forecasted Balance	\$ 16,346.31
	Actual Cash on Hand as of 1/9/24	\$ 17,346.31

VI. Anything else? For the March 23-24 clinic, please start gathering volunteers. We need 2 volunteers per day. Day manager to help check people in, set up lunch, etc. Laura, Stephanie and Mills, please check the clinic project plan to see what each board member has on the clinic.

Meeting adjourned at: 8:55 PM