

NOVAWE BOARD MEETING – Minutes

Meeting by Google Meet Conference Call

Board of Directors

Invited: Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith, Nancy Wilochka

Present: [Laura Guillaudeu](#), [Stephanie Jennings](#), [Biddie Lowry](#), [Mills Smith](#), [Nancy Wilochka](#)

September 11, 2023 / 7:30 pm

Meeting called to order at: 7:33 PM

Old Business

1. Mail Chimp is almost ready to go out - will be advertising need for Board Members, providing link to playday, announcing clinic and show in June. **Nancy will proof it.**
2. Playday at Hampton Hill on Nov 18, 2023– no charge to us. Change sessions to 60 minutes with 3-4 riders and then have 30 min between sessions for rigs to leave and new rigs to come in (per Hampton Hill Farm request.) **Mills will be there in the morning, Biddie all day, Steph in afternoon.**
3. Link for Logo wear- needs to be on website. **Biddie needs to contact Kathi Watts.**
4. **Motion made and passed on 9/5/23 via Facebook Messenger: NOVAWE will spend no more than \$75 on the Barn Crawl on Friday night of the Eastern Zone Championships. Money will be used to buy decorations and food for that evening.**

New Business

1. President Report – Biddie-

- a. Biddie is currently revising the NOVAWE Operations Manual.
 - a. Please take a look at it. Any suggestions? [Operations Manual v4 2023](#)
 - b. Discuss awarding end of year performance awards-Grand Champion – 8th. (See the Operations Manual.) **After some discussion, decided to table this as we need to announce end of year awards at the beginning of the year.**
- b. NOVAWE Bylaws need revision, last version was 12-11-21. – Would like ask for two volunteers to work on this task to have the Bylaws Revision ready by end of the year.
 - a. For example: Since USAWE is changing their membership year to Jan 1- Dec 31, do we want to that as well? Currently, our membership year starts Dec 1st. (That is in the Bylaws) **Motion made to change member year to reflect USAWE year. Passed.**
 - b. Link to Bylaws: [NOVAWE Bylaws](#) **Laura and Mills will work to review, and then meet back again.**

2. Membership Report –Laura

- a. Member count: **56 members and 6 Business Members**

3. Events Report – Biddie

a. June 7 Clinic & June 8-9, 2024 Show

- 1) We have contracts from Frying Pan and from Polly Limond. Before Biddie can apply for license, needs to know a few key positions.
- 2) Major jobs at the June show? – Any volunteers? **We can ask membership for positions in upcoming Mail Chimp. Biddie volunteered to be TD, no payment but would like a hotel room. Motion made & passed to accept Biddie as TD and pay for her hotel room for the June show. Laura will do hospitality; Stephanie will be Show Secretary and Barn Manager. NOVAWE will host clinic. Biddie will organize the June clinic, and Stephanie will be barn manager for clinic. Need Show Manager.**

b. March 23-24. 2024 two day clinic - Dates are available at FP- Go to Executive Session to discuss candidates. **Board agreed that we would like to have a recognizable name for a clinician. Biddie will explore options.**

4. Secretary – Nancy- No report

5. Treasurer Report – Biddie

- a. Financial Summary: No activity, so not necessary to post this.
- b. Cash on hand: \$11,857.06
- c. Forecasted balance: \$11,857.06

6. Anything else? **No schooling show on the 2024 calendar, we need to set up a date probably at Frying Pan. Plan a fall fun schooling show in the fall and maybe also in July.**

Meeting adjourned at: 8:24 pm