

NOVAWE BOARD MEETING – MINUTES Draft

Meeting by Google Meet Conference Call

Board of Directors

Invited: Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith, Nancy Wilochka

Present: Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith, Nancy Wilochka

August 14, 2022 / 7:30 pm

Meeting called to order at: 7:30 pm.

Old Business

1. State Corporation Commission (SCC)- On 7/19/23, our status was marked inactive. Not only do you have to pay the yearly \$25 fee, but you also have to file an annual report. Since there was no email on our account, we never got a notification. After filling out the annual report for this year, paying the reinstatement fee of \$10, and paying the annual fee of \$25, we are now an active organization again. Notes were made on the spreadsheet so this doesn't happen again. All information about Board members and this organization have been updated for the SCC.

New Business

1. President Report – Biddie-

- a. Nancy has given her notice that she would like to resign from the Secretary position after 3 years of service, effective 12-31-23 or sooner if a new Secretary is found before that time. She would like to remain on the Board. **Motion by Biddie Lowry to accept Nancy Wilochka's resignation of the office of Secretary effective 12-31-23 or sooner if a replacement is found. Motion passed.**
- b. We need to advertise for New Board Members. Discussion: Larger board? More members? **Good to approach people, with event coming up this weekend, we all can start talking to people. Biddie has a few people she's thinking about. We need more people to help out for organization's success. Biddie said she thought about stepping away from serving as president, and just staying on as treasurer. Do we update our bylaws for nominations and term limits? Need to find a few more people for board, not necessarily just for Secretary.**
- c. Brainstorm for 2024 events. What would you like to see? **Nancy: clinics, licensed show. Laura: clinics in start of year, beginner to higher levels. Mills: clinics, get more people into it that way, if we aren't filling shows due to more area shows, we aren't getting more local people. Move Up Clinics are good. Biddie: licensed show, important for one for our members. Going to clinics, go back to playdays. More grass roots, more cultivate new people. School the ring for a week at Frying Pan? Maybe have a week for open training through Friends of Frying Pan Park. Playday with new people. Any one of us (board members) can offer instruction (as long as not paid) to demo and explain obstacles. Stephanie: Licensed show, playdays, reach out to pony**

club and 4-H and offer demos. Our big expensive events need to be between January-May. Interest wanes between June and end of September. Partnering with Barb and/or Friends of Frying Pan on some of the big-name clinicians. Or, talk to Friends of Frying Pan. Biddie: Main thing, all of us want to have a licensed show. We have Expos in April, so if FPP has an opening first weekend of May we could hold it there.

- d. EZC – Banner needs to get there since we are a Silver Level Sponsor. **Laura will take banner up. Who is going? Laura G, Jess W, Kim H all qualified and believe are going. Steph is not able to attend due to work.**

2. Membership Report –Laura

- a. Member count: **56 members, 6 business members. Logo-wear store is up and running. Laura will give Biddie the link to put on our website. Laura is also getting a basket for Zones together for donation/raffle.**

3. Events Report – Biddie

a. **8-5-23 NOVAVE Schooling Show.** The show had low attendance, but since we were under contract to the venue and to the judge, the Board decided to go ahead with the show. The show lost \$440.21. If we had cancelled, we would have lost **\$600.00 (\$300 deposit to Almeda and \$300 to judge)**. Here is the breakdown:

ACTUALS					Actual Costs
					Venue \$ 600.00
					Judge & travel \$ 360.00
					\$ -
Class	Actual Entries			Champion	
L1	4	\$	300.00	Prize Donated	Reserve Ch Prizes \$ 25.23
L2 & up	4	\$	380.00	\$25 gift certif	Ribbons (shipping & tax not inc) \$ 84.50
L1 Youth	0			& salt blocks	
L2& up Youth	0			sandwiches for	Food vol & riders \$ 50.48
		\$	-		Misc.
		\$	-		Tot. Profit
					Total Expenses \$ 1,120.21
Total Revenue		\$	680.00		Tot. Profit \$ (440.21)

b. There are no events planned so far for the rest of the year as most everyone’s calendar is full. I have Nov 18th open. Discussion: **A playday at Stephanie’s farm if weather is good. Maybe do something in Lovettsville? Stephanie will find out from Parks and Rec on what we can do there. Biddie will reach out to Wanda and Hampton Hills to use indoor; if not there, then Stephanie can host it at her farm. Riders will need to sign up for times, but pay upon arrival. Consider having 45-minute sessions for \$X, then leave to make room for next group.**

4. Secretary – Nancy Nothing to report

5. Treasurer Report – Biddie

a. Financial Summary:

Date		As of: 8/12/2023
Checkbook Balance		\$ 11,876.73
PayPal Balance		\$ 75.00
Outstanding Checks/expenses		
	none	
	subtotal	\$ -
Payments Due (or upcoming)		
	Insurance in October	
	subtotal	\$ -
Future Income		
	none	
	Subtotal	\$ -
	Forecasted Balance	\$ 11,951.73
	Actual Cash on Hand as of 8/12/23	\$ 11,951.73

b. Cash on hand: \$11,951.73

c. Forecasted balance: \$11,951.73

6. Anything else? Discussion about having a virtual **Annual Meeting in January as we want to give out High Score Dressage Award, Joseph Klosek Memorial Trophy Award, and Volunteer of the Year Award. We should do something more for the membership. After discussion, the playday in November will be offered to members first for free. We will offer 45 min sessions with groups of 4 and schedule it on the hour. Then non-members can sign up for a \$20 fee.**

Update, 8/18/23: If playday is offered at Hampton Hill, they request that no money exchange hands so the event would be free. Also, extend the sessions to 60 min.

Meeting adjourned at: 8:21 pm