

## NOVAWE BOARD MEETING – Minutes

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### Meeting by Google Meet Conference Call

#### Board of Directors

**Present:** Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith, Nancy Wilochka

**June 5, 2022 / 7:30 pm**

Meeting called to order at: 7:31 pm

#### Old Business

1. Looking for a weekend for back-to-back clinic and a free playday this fall. Discuss. **We will need to look at costs, who would be the clinician? Biddie will follow up, possibly make it an annual meeting play day. A lot of other AOs are hosting events this year, so perhaps much later, or early next year.**
2. Board majority agreed via Facebook Messenger on 6/3/23 to offer a Youth division at our next schooling show at a reduced rate to make the show more affordable for any Youth rider.
3. Board unanimously agreed via Facebook Messenger on 5/16/23 to pay Gallop Web Services a \$115 fee to upgrade the website.

#### New Business

**1. President Report – Biddie- No report at this time.**

**2. Membership Report –Laura**

- a. Member count: **No change. 54 members, 6 Business Members**

**3. Events Report – Biddie**

- a. August Schooling Show at Alameda Farm on 8-5-23. Who can attend?
  - 1) Signup on Strider is ready. Will open to members on 6-13-23 and to public on 6-18-23.
  - 2) Email to membership will be created as soon as possible to let membership know about opening day and opportunities to volunteer. (Biddie)
  - 3) Prizes for Champions and Reserve Champions – Discuss: We can have up to 5 champions, Level 1-3 divisions for adults. Incentives for Youth? We did not give prizes at the Licensed show. We could ask for gift cards from Saddlery Liquidators. Oak Spring does an outstanding job with prizes, hard to compete but it's not like we have to match. Decision made to table this until next year, and if we do a licensed and schooling show they will be consistent.**
  - 4) Volunteer Incentives (about 12 volunteers) – Discuss: **Amazon gift cards, are they used? We have some left to use. No incentives except food, and their tee shirts.**
  - 5) Any volunteers for key positions?
    - a. Show Secretary/Manager - **Biddie**
    - b. Volunteer Coordinator – **Mills**

6/5/23

- c. Hospitality (food for volunteers) – Nancy. Laura will not be there, we could ask for pot luck and ask competitors. Potluck had been set up there in the past. NOVAWE can provide lunch meat, etc. It was decided that we will have a potluck for volunteers and riders.
  - d. Obstacle Coordinator – Stephanie, and will ask Jackie and Diane for assistance
  - e. Obstacle Designer – Stephanie
- 6) Do we need a Paddock Steward at the outdoor arena? Reflect on last show held at Almeda Farm? It's important, but it is lonely, you don't get to see the show. Suggestion made to swap out gate and paddock steward positions after lunch. Radios needed.
- b. Discuss publicity for Youth participants. Next year, we should have a free event for Youth only; this could be a clinic or a playday or both.
  - c. Can flyer for Licensed Show be adapted for Schooling Show or save it for next Licensed Show? Stephanie will create a flyer for the Schooling Show

4. Secretary – Nancy -No report at this time.

5. Treasurer Report – Biddie

a. Financial Summary:

Date		As of: 6/4/2023
Checkbook Balance		\$ 12,256.53
PayPal Balance		\$ -
Outstanding Checks/expenses	check 1182 to NEWE-Sponsorship for EZC	\$ 500.00
	subtotal	\$ 500.00
Payments Due (or upcoming)		
due soon	Gallop Web Services - upgrades to website	\$ 115.00
8/6/2023	Almeda Farm facility fee	\$ 300.00
8/6/2023	Payment to Kim Hillyer (Aug Show Judge)	\$ 360.00
July	Food & volunteer incentive for August show	\$ 120.00
	subtotal	\$ 895.00
Future Income		
June & July	Show Entries (15 x \$85) - estimate	\$ 1,275.00
	Subtotal	\$ 1,275.00
	Forecasted Balance	\$ 12,136.53
	Actual Cash on Hand as of 6/4/23	\$ 12,256.53

- b. Cash on hand: \$12,256.53
- c. Forecasted balance: \$12,136.53
- d. Request to order Large and Extra-Large Orange Vests (about \$11 each) – Is this important or can we just use the Volunteer T-shirts for our Paddock and Gate Steward: Buy two larges and add to the show box.

6. Anything else? **Laura will get the checkbook to a Board Member before the show.**

**Meeting adjourned at: 8:06 p.m.**