

NOVAWE BOARD MEETING – Minutes

Meeting by Google Meet Conference Call

Board of Directors

Present: Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith

Absent: Nancy Wilochka

April 10, 2022 / 7:30 pm

Meeting called to order at: 7:30 pm

Old Business

1. FFP Horse Expo is April 15 from 10 am to 3 pm.

- a. NOVAWE Board Representatives: Nancy and Biddie
- b. Volunteers: Boots Baldini: 1 pm to 3 pm & Michelle von Schmidt-Pauli: 12:00pm to 1:30 pm
- c. What to take: Biddie will take table, table cloth, NOVAWE table top display, Gaucho, NOVAWE brochures. What else? **Laura will give Tri-folds to Biddie on Tuesday. Biddie will buy some candy and take a candy dish to put on the table for visitors.**
- d. Set up: 9:15 am

2. LCEA Equine Expo is Wednesday, 4/26/23 from 5 pm to 8 pm

- a. NOVAWE Board Representatives: all (Biddie has to leave at 7 pm.)
- b. What to take: NOVAWE table top display, NOVAWE brochures, Gaucho. What else?
- c. Set Up: **Meet at 4 pm to set up. The building opens at 1 pm for people to set up. Laura will bring her tablecloth and some munchies.**

3. Motions voted on via Messenger or Email since the last Board Meeting on February 13, 2023:

- a. Agreed to pay Almeda Farm \$450 for the use of the Indoor for our August 5th Schooling Show and have the warm up in the outdoor arena. (March 3, 2023)
- b. Agreed to make a \$100 donation to Hampton Hill Farm since they did not charge us a fee to use the Indoor Arena for our March 4th clinic. (March 6, 2023)
- c. Agreed to participate in the Frying Pan Horse Expo on April 15th by setting up a booth. (March 9, 2023)
- d. Agreed to be a \$50 booth sponsor for the Frying Pan Horse Expo. (March 20, 2023)
- e. Agreed to budget approximately \$150 for Laura to build 6 vinyl lattice sections for the inner circle of the pen obstacle and purchase paint to repaint the barrels. (April 3, 2023)

4. USAWE Licensed Show

- a. Any Board concerns at this time? **Board is concerned about Rebecca's recovery in time for the show. Stephanie will call her tomorrow about her ability to travel and what possible options we have. Stephanie later reported that Rebecca will be coming.**
- b. The next Show Committee Meeting will be on April 18th at 7:30 pm. **Laura will give the decals for the drums to Biddie on Friday on her way home from work.**

New Business

1. President Report – Biddie

a. TSRC JPR Obstacle Sponsorship - \$100

Discussion: **Motion made by Stephanie to donate \$100 to TSRC as an obstacle sponsor for their July JPR. Seconded by Laura. Motion Passed.**

b. Participation in the silent auction at the Eastern Zone Championship by creating a “basket” of goodies. Discussion: **Motion made by Biddie to create and donate a basket of goodies. Seconded by Stephanie. Motion Passed. Laura volunteered to organize and collect donations for this basket.**

2. Membership Report –Laura:

a. Member count: **53 members, and 6 business members**

3. Secretary – A question was asked about the contract with Almeda. Biddie will contact Nancy.

3. Treasurer Report – Biddie

a. Financial Summary: **This is the corrected Financial Summary after adding the Farrier Retainer Fee.**

Date		As of:4/10/2023
Checkbook Balance		\$ 15,715.74
PayPal Balance		\$ 688.82
Outstanding Checks/expenses	none	
	subtotal	\$ -
Payments Due (or upcoming)	Judge's Fee	\$ 900.00
	Food for licensed show volunteers (est)	\$ 500.00
	stall & shavings fees due to FP (est)	\$ 950.00
	Licensed Officials evening meals (Fri & Sun) (est)	\$ 100.00
	Farrier Retainer Fee (\$150/day)	\$ 300.00
	Great American Insurance Group	\$ 528.00
	subtotal	\$ 3,278.00
Future Income	none	
	Detailed show expense report at May MTG	
	Subtotal	\$ -
	Forecasted Balance	\$ 13,126.56
	Actual Cash on Hand as of 1/8/23	\$ 16,404.56

1. Cash on hand: \$16,404.56

1. Forecasted balance: **\$13,126.56**

4. Events Report – Biddie

- a. March 4th WE Clinic with Mills Smith Report:
 - a. Clinic Income: \$720.00 (12 riders)
 - b. Clinic Expenses: \$467.94 (donation to HHF, Clinician fee, and volunteer food)
 - c. Profit: \$252.06
 - d. NOTE: A week before the event, Hampton Hill Farm decided not to charge us a venue fee which was figured into the participant fee, thus giving NOVAWE a larger profit.

- b. Licensed Show-
 1. **Motion by Biddie to pay a retainer fee of \$150/day to Todd Gaskell, Farrier, for Saturday and Sunday. Seconded by Stephanie. Passed.**
 2. **Stephanie reports that the show day will be a long one, 8 am to 6 pm.**
 3. TEVA has backed out of our agreement. Haymarket Veterinary Practice has been contacted.
 4. We have permission to set up office on Friday afternoon, but were told that in the future we would have to rent the indoor on that day to be able to use the office.
 5. Reminder: Anything produced for publicity for the show should have the USAWE logo on it.

5. Anything else? Stephanie mentioned that NOVAWE might consider making a donation to the Zone Championships and Biddie added that we possibly might have enough funds to provide a scholarship for a rider to attend. This will be discussed at another meeting.

6. Meeting adjourned at: 8:04 pm