

## NOVAWE BOARD MEETING – Minutes

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### Meeting by Google Meet Conference Call

#### Board of Directors

**Present:** Laura Guillaudeu, Stephanie Jennings, Biddie Lowry, Mills Smith, Nancy Wilochka

**February 13, 2022 / 7:30 pm**

Meeting called to order at: 7:36 pm

#### Old Business

- a. ***Motion to approve minutes from Jan 10, 2023 meeting: Passed.***
- b. Hampton Hill Farm wants to sponsor the WE Clinic at their farm on March 4<sup>th</sup>. This means that we will not pay them to use the facility and will not need a contract. They will provide a Port-a-Potty, but we have asked Wanda if NOVAWE can make a donation towards the rental of the Port-a-Potty. Discussion: **Offering to pay for rental of port-a-potty is reasonable, maybe \$100? Amount to be determined. We can get an amount and vote via Messenger.**
- c. Licensed Show: Still need a farrier. TEVA needs to confirm as veterinary service.
- d. Nancy – any more information about the Expo at Frying Pan Park on Saturday, 4/15/23? **Nothing yet.**
- e. LCEA Equine Expo is Wednesday, 4/26/23. Will NOVAWE participate/display? Discussion: **Event sponsor is \$500. All board members are available to staff table. Main room table is \$150, and the bar room tables are \$75. Event runs 5-8 p.m. Biddie makes motion to set up in bar for \$75. Motion passes.**
- f. **Addendum: Biddie filed the 1099 forms with IRS for Doreen Atkinson, Sue Watkins, and Allison Reed as required by law.**

#### New Business

##### 1. President Report – Biddie

a. Minutes to every meeting are recorded in a Word Document and stored in Dropbox. Instead of approving the minutes the following month, the following motion was made:

**After 3 days have passed without additional requests for additions, corrections, or modifications, the meeting minutes will be considered approved and will be posted within 2 weeks from the time of final approval.**

Discussion: ***Motion made and passed to do this, with a 5-day turnaround.***

**2. Membership Report –Laura:**

- a. Member count: **50 members, and 6 business members. Allison Reed renewed, and Mills Smith renewed.**

**3. Secretary – Nancy**

**Rebecca Algar contract is signed, and no COI needed for any Licensed WE judge.**

**3. Treasurer Report – Biddie**

- a. Financial Summary:
  - 1. Cash on hand: \$12,740.00
  - 2. Forecasted balance: \$12,380.00

Date		As of: 2/10/2023
Checkbook Balance		\$ 12,528.20
PayPal Balance		\$ 211.80
Outstanding Checks/expenses	none	
	subtotal	\$ -
Payments Due (or upcoming)	Payment to Mills Smith, 3-4-23 Clinic	\$ 340.00
	Food for Mills & Biddie at Clinic	\$ 20.00
	subtotal	\$ 360.00
Future Income		
	Subtotal	\$ -
	Forecasted Balance	\$ 12,380.00
	Actual Cash on Hand as of 1/8/23	\$ 12,740.00

**4. Events Report – Biddie (as of 2/12/23)**

- a. March 4<sup>th</sup> Clinic – Clinic is full. **Stephanie offered to bring any additional obstacles. We need two standards painted. Laura has volunteered to paint the standards for TSEC. We will have: Corridor, rounding post, jug, figure 8, gate. They have plastic poles for corridor and the jump.**

- b. Licensed Show- Biddie would like to get an 8' pole for the Youth riders. 1" diameter. Board approves.**
  - a. Has 15 entries for both shows, and 14 entries for Sat only and 10 entry for Sunday only.**
  - b. Stephanie- Anything else? Will discuss during the show committee meeting later this month.**

**7. Any other business or concerns? None.**

**Meeting adjourned at: 8:06 pm**