

NOVAWE BOARD MEETING -MINUTES

Meeting by Google Meet Conference Call

Board of Directors: Laura Guillaudeu, Diane Hutchinson, Biddie Lowry, Nancy Wilochka

9-20-21, / 7:00 pm

Called to order at 7 pm

Welcome

Old Business

1. Approve minutes from August 16, 2021 meeting. [Motion to approve by Diane, passed.](#)
2. Update on Action List from Diane-
 - a. Conflict of Interest language for professional members to be able to serve on the Board. Update? [Diane looked at what other orgs are doing re conflict of interest. She presented NOVAWE conflict of interest and disclosure language, and all board members going forward will read it and sign off on it as applicable. A Motion to accept the Conflict of Interest language was made by Diane, Biddie second, passed.](#)
 - b. Report on Quick Books specifications for laptop. [Diane looked into running program in Cloud. Tabled for now.](#)
3. Update on Action List from Biddie
 - a. She moved Photos to Dropbox account under novawe.info@gmail.com. Before she moves other folders, need to be sure that everyone can access the photo folder. [Tabled for now will revisit at a later date.](#)

New Business

1. President Report – Biddie

a. Board approved by email on 9-9-21 for the purchase of ribbons for the EOH Show (10-23-21) and a few missing ribbons for the Nov WE Schooling Show. Estimated cost was \$50.30.

b. Review of plan for Sept 27th Member Meeting (link to spreadsheet:

https://docs.google.com/spreadsheets/d/1QgBQ_XdwsyFL4UCNE1Ws5FCBe6DsLal97aA_tydSrY0/edit?usp=sharing

- 1) Biddie –Biddie will contact Sue with agenda for meeting and a list of questions. We need more questions to ask Sue as we only have 4 questions so far. We have 21 people signed up to attend. [A few more questions have been added to the form.](#)
- 2) Nancy – Will you send out the invites? [Nancy will send out an email reminder on the 25th, and send out list on 27th. Copy all Board](#)
- 3) Diane – Update on survey results: [Walk through and discussion on power point for the meeting ensued.](#)
- 4) Honorarium for Susan Watkins: [The Board agreed to \\$60 and Diane will send her a check and write thank you note.](#)

4) Other discussion of meeting content: Biddie, as meeting moderator, needs to remind attendees that the meeting will be exactly ONE hour. (Google Meet will kick us out at one hour)

2. Membership Report -Laura

a. Current Stats 103 members, including all, with 12 business members.

3. Treasurer Report – Diane

a. Payment is due soon to FFPF for our fall events. Payments of \$225 by 9-23-21 and \$600 by 10-6-21 have been completed by Diane.

b. Current Stats – (Diane to email to Nancy)

4. Secretary Report – Nancy

a. COI/Contracts Status- Status of contracts to Allison Reed and Stephanie Jennings for 10-23-21 clinic. Contracts created, Nancy will send on 9/21/21

5. Marketing/Publicity Report – Diane

6. Events Report – Biddie (as of 9/14/21)

a. Movin' On Up Clinic is full with three on the wait list.

b. Nov. 6 show has 1 opening left

Mills Smith has volunteered as Clinic and EOH show organizer.

7. Any other business or concerns

a. Upcoming Board Meetings Focus:

1) October Meeting- possible new Board Members based on the Membership Survey. Please look over the survey to see who has shown interest. Also discuss Volunteer Incentives so new membership forms can be created for 2022.

2) November Meeting- Discuss year-end awards plans

3) Possible Clinic with Doreen Atkinson: Doreen will fly in April 25, 2022 through May 2 to do clinic and WE show along with Oak Spring Equestrian in Maryland. She can stay with Biddie and Barbara. Possibility to have two days of clinics with NOVAVE. Discussion on whether we will have enough riders during the week? Barb will likely have a clinic and then rated show on the weekend. Maybe Frying Pan might give us a break for weekday? Multi day weekday discount? Biddie will reach out to Frying Pan and inquire. Discussion for future on different clinicians? Looking at cost, need to do more study before we commit to Doreen. Oak Spring will have her with or without us.

8. Diane said that she committed to two years as a Board member for NOVAVE, and her time as a primary board member is sunsetting. She would like to resign from the board, but would remain on a committee.

Meeting Adjourned at 8:55!!