

NOVAWE BOARD MEETING -AGENDA

Meeting by Google Conference Call

Board of Directors: Laura Guillaudeu, Diane Hutchinson, , Biddie Lowry, Nancy Wilochka

March 8, 2021 / 7:00

Meeting started at 7:05 pm.

Old Business

1. Approve minutes from 1-11-21 meeting.
Nancy made a motion to approve, Diane seconded. Motion passed.
2. Bylaws 3.0-Appendix A needs updating to current Board members. (Diane to update)
3. Horseless Intro to WE- Who will be there to assist? (Biddie, Diane & Laura) Starts at 8:15 am Laura will bring lunch for the volunteers.
4. Motion made by Diane Hutchinson on 3/21/21 to donate \$100 to "Save a Horse" Benefit Fun Show at Alameda Farm. Seconded by Biddie Lowry. Unanimous affirmative vote to pass the motion made by the Board via email.
5. Any prospects for Business Members?
 - a. Biddie – American Truck and Trailer, Saddlery Liquidators
 - b. Others? CFC Feed, Southern States, Horse Talk, Horse Times
6. PA System Update- need a Point Person: Stephanie Jennings gave us \$250 donation; we are interested in getting a PA system. She gave Diane some specs. Suzanne L has a new set up, and Trish Reed too. Diane will present the need to the membership.
7. PayPal issue and button- need clarification on what is needed. Diane said that Tri State has a button for PayPal. Biddie is to check Kathi's emails to see if directions are there.

New Business

1. President Report – Biddie

a. NOVAWE is helping ERAHC with the B-Rated Show on June 5-6, 2021 at Fry Pan Farm Park (FPFP) by coordinating volunteers, obstacles, and greenery decorations. Stephanie Jennings will be the Obstacle Coordinator. Mills Smith will be the Volunteer Coordinator.

Need a Greenery Coordinator- Contact Merrifield about loaning us plants and find a person that can pick up and return plants. Diane will make this contact.

2. Membership Report -Laura

a. Current Stats 85 members, 7 members joined in Feb, four of those are new. Still have 10 business members,

3. Treasurer Report – Diane

a. Current Stats: Balance of \$9464.21. In the future, leave a balance of \$200 in Pay Pal to handle any refund that comes up.

b. Ideas on a treasurer? none

4. Secretary Report – Nancy

- a. COI/Contracts Status
- b. Monthly Activity Report

5. Marketing/Publicity Report – Diane

- a. [Spotlight on Mills Smith published 3/7/21.](#)
- b. Upcoming Rounding Post-Ideas? [Biosecurity, Using Obstacles article by Allison Reed, Upcoming Rated Show, Calendar of Events](#)
- c. Region 6 Meet and Greet Kim Hillyer is Saturday, March 13 at 7.m. via Zoom. Do we need to promote it more? [Yes.](#)

6. Events Report – Biddie

- a. Playdays- Pro Horse Services will do playdays this summer. Plus, Kimberly Hillyer has announced 10 playdates at her PA farm.
- b. Friends of Frying Pan Farm Park would like to work with us to start WE events at FPFPP- playdays and clinics for now and eventually shows. They are planning on making/buying obstacles for WE use. [Biddie sent specs for obstacles to Leslie.](#)
- c. Partner Shows – Oak Spring Equestrian has agreed. Have not heard back from any others. Question- to make it easier, should we just have Partner Shows that have at least Dressage and EOH Trials? Anna Mitchell created a schooling show with just EOH on May 2. [Motion was made and passed that Partner Shows must be a full WE show with the appropriate trials for the levels offered \(Dressage and EOH now, Speed optional.\)](#)
- d. Stalls at FPFPP- explanation of process: [Whoever is putting on the show, manages the stabling agreements. Biddie set up stabling option for the May 22 show.](#)
- d. “Ace Your Obstacles Series” is full and is successful. Suzanne Liscouski is managing.
- e. March 27, 2021 clinic is full. Horseless Intro to WE has 22 people signed up. Will need to run off a handout (4-6 pages, stapled) to give attendees. Need approval to pay for handout. [Add how to become a member handout and flyer about our business members. Biddie will pass around draft copy, and once approved, send to Laura by 3/16. Laura will print them out and return to Diane/Biddie before Horseless intro.](#)

Upcoming Events-Biddie

- a. NOVAWE Fix-it Test is May 16 in Lovettsville (Mills Smith, Event Secretary). Can Publicity Committee create a flyer to help promote it? [Yes](#)
- b. WE Clinic with Mills Smith on 4-24-21 (Lynsey Moritz, Event Secretary) has only 10 entries. Can Publicity Committee create a flyer to help promote it? [Can a flyer be made to promote? Only half full now \(Diane\)](#)
- c. There are only 4 full shows scheduled (2 OSE, 2 NOVAWE). Year End Awards require 3 sets of scores. Discuss whether the Aug 7, 2021 event date with Alli Reed can be converted to a Schooling Show. [Biddie will convert the Fix-it Test with Allison Reed to a WE Schooling Show. Location to be determined.](#)

7. Any other business or concerns

- a. Procedure for coordinating Hospitality/Food for volunteers if Chair cannot attend event. Can the Hospitality Committee have another member to fulfil those duties? *Laura said some of the people on her hospitality committee last year are no longer members, think about some others who are on the southern end of the membership? Do we have a budget for this? Estimate is about a few dollars per volunteer. Adair can get some of the tack cleaning packets just let her know. Laura needs a backup.*
- b. Should we switch to Strider Pro instead of Google Forms for events?
Biddie will investigate, see if she already set up an account.
- c. Putting the Google Forms on novawe.info@gmail.com has created a lot more traffic in that email inbox. Is this a problem? *Not a problem. Website inquiry form goes to novawe.info email but will be changed to go to Diane and Biddie. All the membership, PayPal, Google forms go to info email. Biddie will use that email with Strider Pro.*
- d. Discussion of NOVAVE Member Meeting via Zoom for this spring.
Maybe week of August 9, after board meeting? Thursday Aug 12 tentative.
- e. Do we want to make a monetary donation to ERAHC for show at Frying Pan? *Need to confirm our name will be in the show program for providing volunteers and that we can hang our banner.*
- f. Other? *none*

Meeting Adjourned at 3-8-21 at 8:52 p.m.